

Horsham Blueprint Neighbourhood Forum

Annual General Meeting

Monday 27th June 2016

Chaired by: Frances Haigh

Attendance and apologies at end.

1. Welcome

Frances thanked everyone for taking the time to attend the Annual General Meeting (AGM) and said she aimed to finish before the England match started.

2. Approval of Minutes

The minutes of the previous AGM were signed off as correct.

3. Chair's Report

This last year has flown by. Following designation, we were able to relaunch.

We held a workshop for Councillors and key stakeholders in September to update them on the Forum and neighbourhood planning, and the ideas emerging so far.

During the Autumn, we contacted businesses and we distributed postcards and post boxes around the town so that everyone could make their wish for what they wanted for Horsham's future. Postcards were also distributed with the Neighbourhood Council newsletters. All of the ideas we have received have been collated to give an overall picture of the priorities for the Town.

In February we issued a newsletter to businesses. We had assistance with graphic design from Hub Graphics which has given us a professional new image.

In April, we held a three-day exhibition at Swan Walk, called Imagine Horsham. At this event we presented the key themes which have been emerging. The event was well attended and attracted more comments, ideas and suggestions. We are currently producing an interim report which details our progress so far. A summary of this will be sent as a newsletter to every household. We are also working on a survey which will check that we are on the right track and that everybody has had an opportunity to have their say before we produce our first draft neighbourhood plan.

In April, we also put out a Call for Sites. We have been awarded technical support from AECOM to assist with site assessment and we currently await their report.

We are now having regular meetings with Horsham District Council. Members attended a recent workshop about the Town Vision. We have produced a document about one of our key themes, the Marketplace of Ideas, which has been shared with HDC and is available on our website.

I would like to thank all those who have supported us through this year. Thanks to Claire Millar who very ably served as secretary. Thanks to all those who have served on the steering committee and on our working groups. Thanks too to those who have supported us in other ways, to Mike Frater for his real-time voting system, Gill Buchanan and her team at Swan Walk, Simon Flegg at Hub Graphics and Nik Butler & Hack Horsham. Thanks also to the West Sussex County Times, District Post and All About Horsham for their support and coverage of our events.

Finally, thank you to all the public for their comments and contributions towards making a plan.

4. Treasurer's Report

The accounts for 2015/16 are attached.

5. Election of Steering Group

The following nominations to the Steering Group were agreed by the AGM:

- Steering Group members: Frances Haigh, David Searle (Horsham Town Community Partnership), Graham Sitton, Diane Sumpter (Horsham Forest Neighbourhood Council), Trudie Mitchell (Horsham Denne Neighbourhood Council), Mary Crosbie (Horsham Trafalgar Neighbourhood Council), Andrew Cooke, Peter Silburn (Horsham District Cycling Forum) and Ron Bates (Horsham Society).
- As chair: Frances Haigh
- As vice-chair: Andrew Cooke
- As Treasurer: Diane Sumpter
- The Secretary post is currently vacant.

6. Resolutions

The AGM was not quorate so the vote on the resolutions was deferred.

7. Any Other Business

There was none.

Meeting closed 7.50pm

Apologies

Mike Dancy

Ann Swain

Garry Mortimer-Cook

Ian Woodland

David Holmes

David Searle

Morwen Millson

Attendees

Trudie Mitchell

Andrew Cooke

Ron Bates

Hilary Key

Ruth Fletcher

Mark D'Arcy

Nigel Friswell

Martin Allwright

Jane Apostolou

Mary Crosbie

Cllr Leonard Crosbie

David Brooks

Graham Sitton

Rachel Cooke

Pauline Stevens

Frances Haigh

Diane Sumpter

Peter Silburn

HORSHAM BLUEPRINT NEIGHBOURHOOD FORUM

BALANCE SHEET

As at 31 March 2016

	2016	2015
Cash at Bank	293.21	3.58
Cash at Bank	<u>2,334.91</u>	<u>350.29</u>
	2,628.12	353.87
Represented by:		
General Fund		
Balance at 31.3.15 brought forward	353.87	
Balance	<u>2,274.25</u>	
Balance at 31.3.16 carried forward	<u><u>2,628.12</u></u>	

HORSHAM BLUEPRINT NEIGHBOURHOOD FORUM

INCOME AND EXPENDITURE ACCOUNT

YEAR ENDED 31 MARCH 2016

	2016		2015	
Income				
Horsham District Council	3,750.00			
Groundwork (formerly Community Development)	1,227.00		6,300.00	
Forest NC	1,000.00			
Denne NC	1,000.00			
Interest	<u>0.09</u>	6,977.09	<u>3.58</u>	6303.58
Expenditure				
Monies returned to Community Development			3041.61	
Hire of Room	304.12		528.51	
Attending Conference	-		41.40	
Printing, postage and stationary	934.64			
Postage	450.79		12.58	
Stationary	975.51		284.48	
Sundry costs (catering)	155.04		21.20	
Cost of consultant	-		1,588.32	
Sundry	181.25		96.00	
Advertising costs	1,633.79		740.98	
Parking	<u>67.70</u>	<u>4,702.84</u>		<u>6,355.08</u>
		<u>2,274.25</u>	-	<u>51.50</u>